**Sanctuary Scheme Guidance and Pathway**

**What is the aim of the Sanctuary Scheme?**

The main aim of the Sanctuary Scheme is to enable victim/survivors at risk of domestic abuse to remain safely in their own homes (should this be an appropriate and safe option). It is victim/survivor led and attempts to minimise disruption to their lives.

This is achieved through enhancing the security of the property, using a range of measures.

The Sanctuary Scheme can be offered to victims/survivors in any tenure type.

**What can the Sanctuary Scheme provide?**

Emergency lock changes

Additional door locking points, various locking bolts, door chains and viewers etc

Window Locks

Fireproof letterboxes (provided though Devon and Somerset Fire Service)

And in some circumstances Safe Rooms (this is dependent on risk and cost)

**When is the Sanctuary Scheme not appropriate?**

If the perpetrator is still residing at the property (if this is against the victim/survivors wishes, then advice and support to explore legal options can be provided)

If the perpetrator is named as the sole or joint tenant on the tenancy or is on the mortgage agreement; as they still have legal rights to access the property (If there are legal orders in place, such as an occupation order, then the Scheme can be considered)

The landlord of the property refuses installation (We will discuss this with the landlord and highlight the many benefits to providing permission such as minimising the risk of damage to the property, the modifications can also be removed when the victim/survivor leave the property). All local housing associations are aware of scheme and generally grant permission.

**How can I refer to the Sanctuary Scheme?**

Please request a referral form from Plymouth Domestic Abuse Service

All referrals should be emailed to sanctuary.scheme@sanctuary.co.uk and will be responded to within 1 working day. Works to begin with 2 working days (this may vary due to individual circumstances).

**A full guide for the Sanctuary Scheme Referral Pathway can be found on the reverse side**

Completed referral form sent to: sanctuary.scheme@sanctuary.co.uk

Referral assessed and processed by Police IDVA

Is the victim/survivor still living in the property with the perpetrator? Has a joint tenancy? Or jointly own the home?

YES

 NO

Are legal remedies to remove the perpetrator in place?

 YES

Sanctuary referral accepted

Is the work within scope and budget of Sanctuary Scheme?

Has landlord consent been gained?

 NO

Victim/Survivor not eligible for scheme

 NO

 YES

Co-ordinator liaises with PCC to seek approval of works (if approved proceed- if not it will be declined)

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Referral declined Referrer advised as to why

Referral sent to Livewell Sanctuary Scheme

If unable to access Livewell alert Co-ordinator

Co-ordinator liaises with referrer to rectify

Livewell contacts victim/survivor to arrange works

Sanctuary Scheme installation completed

Feedback sought from victim/survivor in 12 weeks

All feedback analysed and fed into appropriate agencies and governing bodies for service improvement