

The Local Authority Designated Officer (LADO)

The LADO oversees investigations when there has been a concern raised about an adult working with children in a childcare setting



You have been invited to a LADO meeting also known as an Allegations Management meeting (AMM)

Why have I been invited?

You may be the employer of an adult about whom there are concerns

You may be a placement provider

You may have referred the adult of concern

What information will I be expected to provide to the meeting?

Your relationship with the adult

How long you have known the adult and in what capacity?

How long has the adult been with the organisation?

Have there been any previous concerns reported about the adult?

If you referred the adult you will be asked to give details of your concerns

Who else will be at the meeting?

The LADO - who will chair the meeting

Police officer

The adult's employer

Or a representative from the organisation

Possibly an HR officer from the adult's organisation

Possibly a representative from the organisation's governing/regulatory body e.g. The FA

Possibly the child's Social Worker

What will happen in the meeting?

Any information known about the adult from each attendee will be shared

The concerns will be discussed

A discussion about the immediate or potential harm to a child will be had

Actions for attendees will be agreed – including who will inform the adult and what support will be offered to the adult and child

If appropriate - a date for a further meeting

After the meeting

You will be sent the minutes of the meeting within 7 working days

Email: LADO@plymouth.gov.uk

Tel: 01752 306758

The link for more information about managing allegations:

<https://plymouthscb.co.uk/managing-allegations/>